

# Scrip Enrollment Form

## Atkinson Academy Scrip Program

Calendar 2009-2010

### Program rules and guidelines

1. All certificate orders must be accompanied by a check or money order made payable to Atkinson Academy PTA. Please do not send cash. Scrip certificate payments are not tax deductible because you receive dollar for dollar value.
2. If your check is returned because of non-sufficient funds (NSF), you will be charged a \$25 fee payable to Atkinson Academy PTA. After two NSF checks are tendered on your account, your scrip ordering privileges will be limited to money order only.
3. Scrip certificates are purchased on your behalf, and are not returnable.
4. When you pickup your scrip certificates, open your order and verify its accuracy. Your signature on the Weekly Order Pickup List indicates you have received your order in its entirety. In the unlikely event you should find a discrepancy in your scrip order, please contact the Atkinson Academy Scrip Program coordinator within 7 days.
5. Scrip certificates are the same as cash, and should be handled accordingly. Atkinson Academy PTA will not be responsible for certificates that are lost, stolen or misplaced while in your possession.
6. You must sign a WAIVER OF RESPONSIBILITY form before certificates will be released to your child. This form will be kept on file, and Atkinson Academy PTA accepts no responsibility for certificates delivered in this manner.

First Name:		Last Name :	
Street Address:			
City:		State:	Zip:
Phone:		Email:	
Student's Name:		Teacher:	

## Waiver of Responsibility Form

I understand that Scrip certificates are the equivalent of cash and cannot be replaced should they be lost or stolen. I am consenting to send my Scrip order home with my child. I agree to waive responsibility from Atkinson Academy and Atkinson Academy PTA for certificates delivered in this manner. Atkinson Academy will not be responsible for lost, stolen, or misplaced certificates.

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Signature

Date

- ❖ **This form must be signed and returned to the Scrip Coordinator before orders will be sent home with a student.**